

IS YOUR COPYING

LEGAL?

MAKE SURE YOU UNDERSTAND THE LAW

**YOU MAY MAKE A SINGLE PRINT
OR DIGITAL COPY OF ANYTHING
IN COPYRIGHT FOR:**

Non commercial

- private study or research
- illustration for instruction or teaching

And for

- Quoting from a published work
- Caricature, parody or pastiche
- News reporting, except for photographs

THE AMOUNT YOU COPY MUST BE 'FAIR AND JUSTIFIABLE'

- You must not reproduce the copy, sell it, or share it online.
- You must acknowledge the source where reasonably practical.

Go to www.cilip.org.uk/copying

OR ASK YOUR LIBRARIAN OR COPYRIGHT OFFICER FOR FURTHER INFORMATION